

MEETINGS & EVENTS

Meeting Facilities

The Basilica Ballroom is a spacious pillar-free function hall with a private entrance. It can be subdivided into three smaller rooms and is ideally suited for banquets as well as smaller meetings and receptions for 15 to 400 guests. Byzantine elements are incorporated in the hall's exceptional design, which resembles an arcaded basilica with an old Byzantine tapestry motive woven into the carpet.

All modern audiovisual equipment including a simultaneous interpretation system and LCD projectors can be provided upon request. For smaller functions, the Templar Halls 1 and 2, the Messina Hall as well as the Eleonor Boardroom serve as the perfect venues. Whatever the purpose and size of your function, the meticulous planning of every conceivable detail will ensure a successful and memorable event.

Business Centre

The hotel's fully equipped Business Centre is situated on the ground floor. The Centre provides an extensive range of secretarial and support services including copying, cable, fax and e-mail.

Interpreters in any language and courier services to any destination worldwide can also be provided upon request.

Audiovisual Equipment

Equipment offered with our compliments:

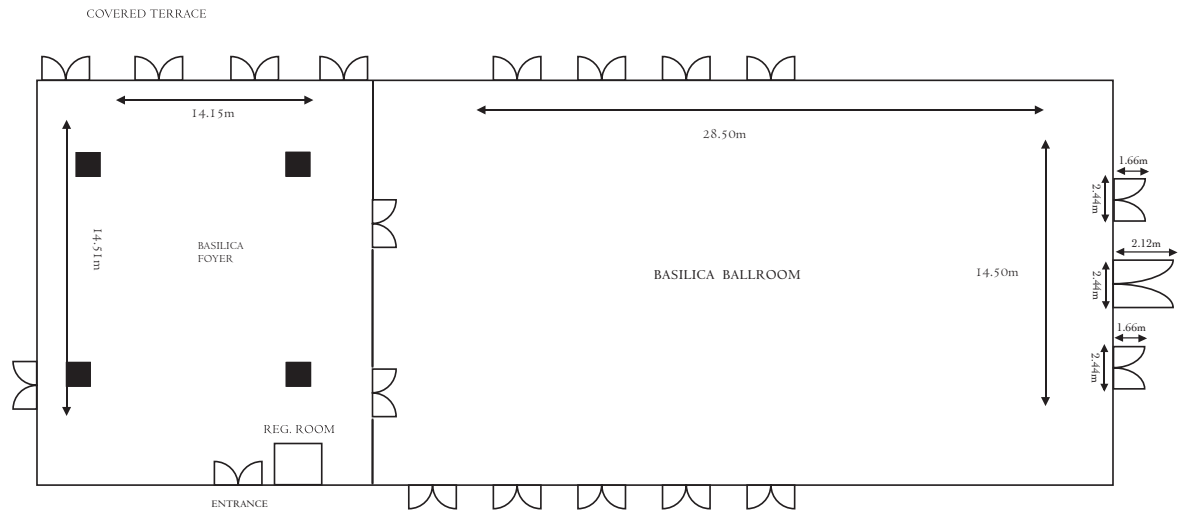
- ♦ Overhead Projector
- ♦ Podium / Lectern Stand
- ♦ Flip Chart, Pad (25 sheets) and Markers
- ♦ DVD & CD Players
- ♦ DVD Player / Recorder
- ♦ VHS Video Player / Recorder
- ♦ LCD Projector with WLAN
- ♦ Laser Pen Pointer
- ♦ Flip Charts
- ♦ Table-standing Wired Microphone
- ♦ Floor-standing Wired Microphone
- ♦ Wireless Microphones
- ♦ P.A. Acoustic System (*with 2 speakers and 1 microphone*)
- ♦ P.A. Acoustic System (*with 4 speakers up to 12 channels*)
- ♦ Set of 2 Speakers

Equipment offered at a minimal charge:

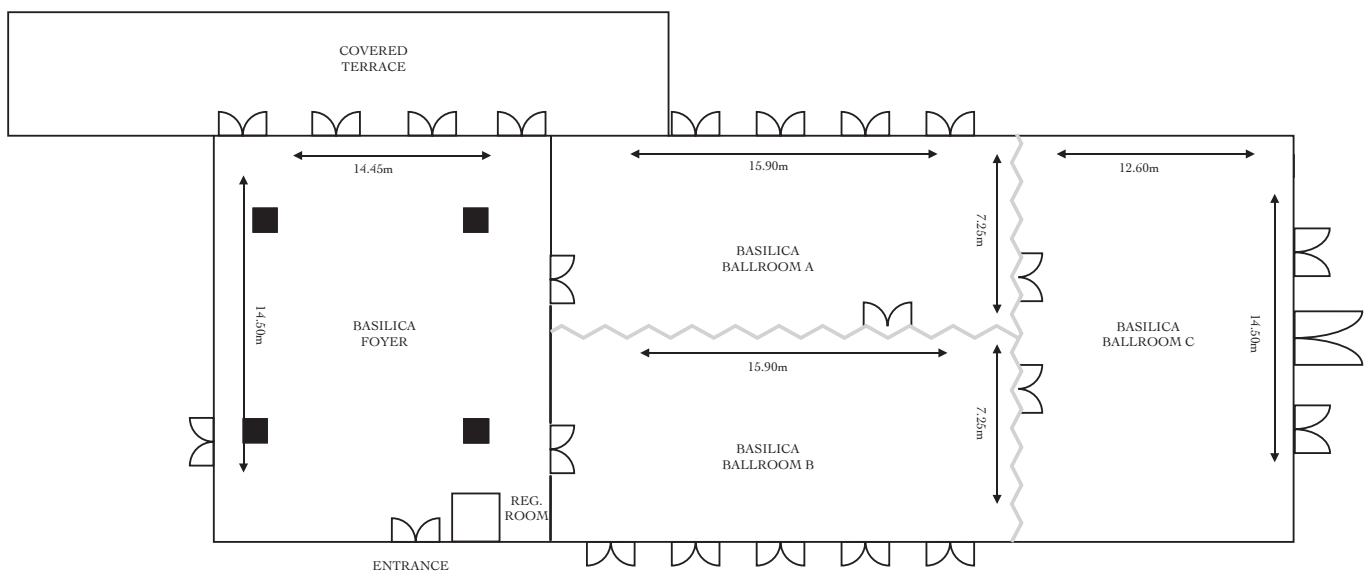
- ♦ Photocopier (*b/w*)
- ♦ Printing Colour (*A4*)
- ♦ Colour Copies (*A4*)
- ♦ Scanning (*A4*)
- ♦ Extra Pads for Flipchart (*25 sheets*)
- ♦ Personal Computer
- ♦ Portable Computer (*laptop*)
- ♦ ADSL Line
- ♦ LCD TV Unit
- ♦ Simultaneous Translation System (*for up to 5 languages*)
- ♦ LCD Video & Data Projector with Sound
- ♦ LCD Projector with WLAN
- ♦ Lighting and Sound Engineer
- ♦ Public Address System
- ♦ Electrical Engineer on Call



BASILICA FOYER AND BALLROOM

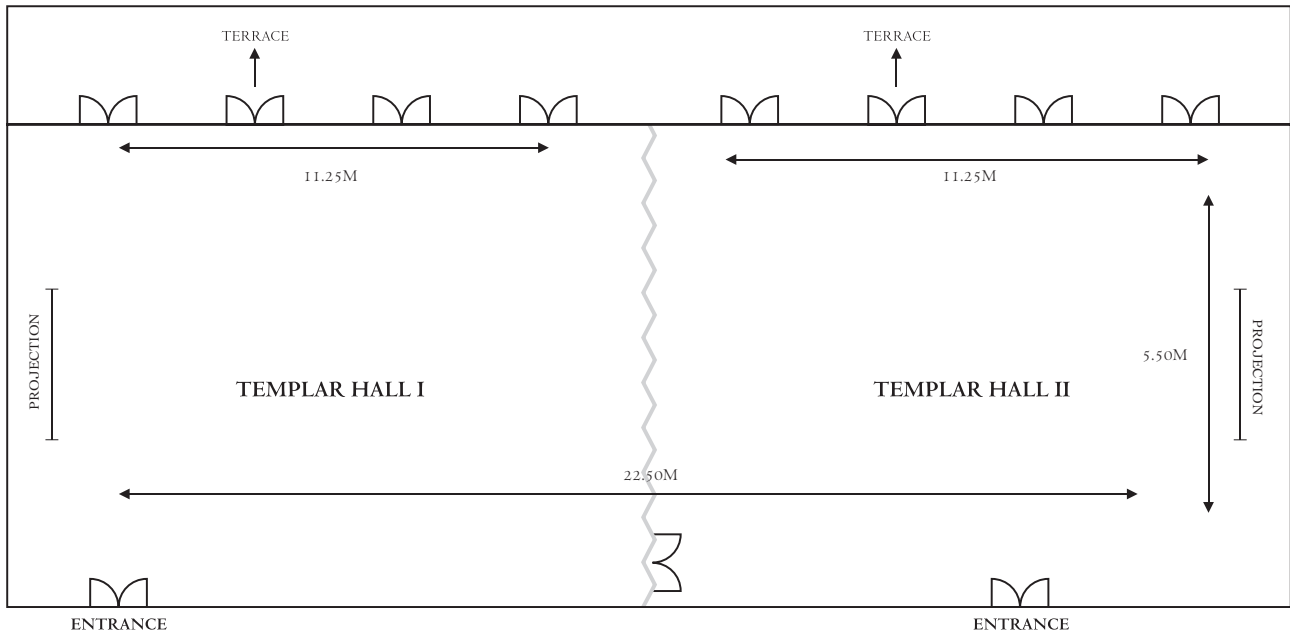


BASILICA BALLROOM - AREA BREAK DOWN

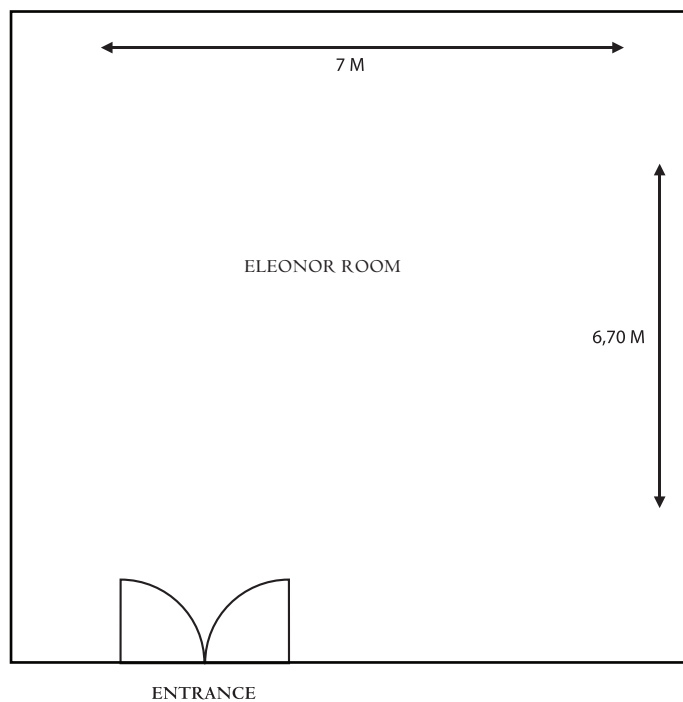


MEETINGS & EVENTS

TEMPLAR HALLS I & II



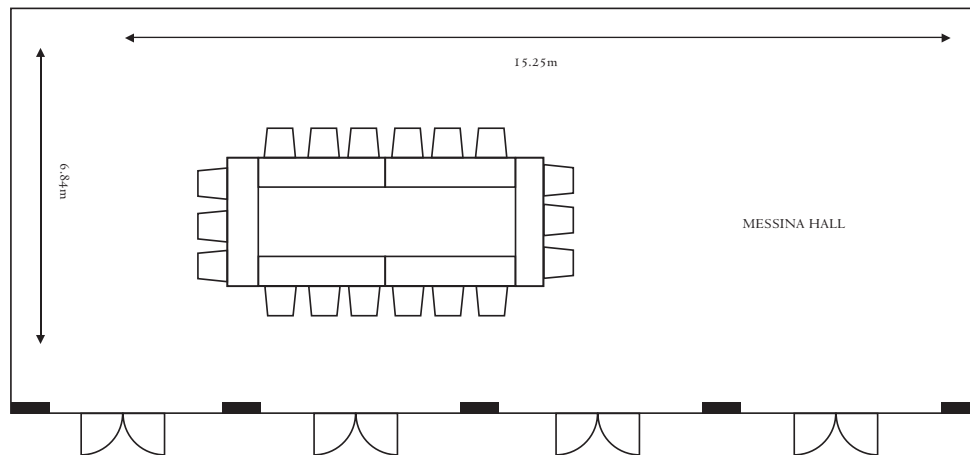
ELEONOR ROOM





MEETINGS & EVENTS

MESSINA HALL





MEETING AND BANQUETING ROOMS - CAPACITIES & SET-UPS

Outlet	Area	Dimensions	Ceiling Height	Theatre Room	Class- room	Hollow Square	U-Shape	Boardroom (with long tables)	Dinner (with long tables)	Dinner (with round tables)	Cocktail Reception	Dance Floor Area
	(m ²)	(m ²)	(m)	(pax)	(pax)	(pax)	(pax)					(m ²)
The Basilica Ballroom	413.25	28.5x14.5	3.9	500	210	N/A	N/A	N/A	380	376	600	25
Basilica A	115.3	15.9x7.25	3.9	80	36	52	44	50	60	50	80	12
Basilica B	115.3	15.9x7.25	3.9	80	36	52	44	50	60	50	80	12
Basilica C	182.7	12.6x14.5	3.9	144	84	68	51	70	100	80	170	16
Basilica A + B	230.6	15.9x14.5	3.9	160	90	72	54	82	120	90	200	25
Basilica Foyer	208.8	14.5x14.4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	50	80	16
Templar Hall	123.7	22.5x5.5	2.3	90	60	N/A	58	60	100	100	150	N/A
Templar Hall I	61.9	11.2x5.5	2.3	40	30	36	26	32	50	50	60	N/A
Templar Hall II	61.9	11.2x5.5	2.3	40	30	36	26	32	50	50	60	N/A
Eleonor Hall	50.7	7x7.25	3.2	25	18	N/A	12	14	30	24	N/A	N/A
Messina Hall	102.75	15x6	3.6	70	42	34	28	26	60	50	60	9